






2025-2026 MSHS PLANNER ORDER FORM

SCHOOL INFORMATION

School Name:			Phone:
Contact Name:			Alt Phone:
Shipping Address:			Fax:
City:	State:	Zip:	E-mail:

A. Select a Planner (Minimum order 10)

STANDARD LINE

<input type="checkbox"/> Steamboat Small Middle School High School 	<input type="checkbox"/> Boulder Mid Middle School High School 	<input type="checkbox"/> Telluride Big Middle School High School 
<input type="checkbox"/> Character Counts Middle/High Big Middle School High School 	<input type="checkbox"/> Windsor Small Middle School High School 	

OF BOOKS

☐ UNIT PRICE

☐ ITEM TOTAL

B. Handbook Options (Minimum order 10)

HB PAGES	HB UNITS	# OF BOOKS	UNIT PRICE	ITEM TOTAL
Handbooks are available in multiples of 8. Price is per 8 pages.	\$	÷ 8 =	<input type="checkbox"/>	<input type="checkbox"/>

C. Stock Cover (As shown above. No Personalization.)

<input type="checkbox"/> Stock Cover No Additional Charge	# OF BOOKS	UNIT PRICE	ITEM TOTAL
	<input type="checkbox"/>	FREE	<input type="checkbox"/>

D. Additional Cover Options Select Cover Choice

<input type="checkbox"/> Personalized Cardstock Cover with school name/logo in black. Select design below. Minimum order 10	Personalization Information (Order will not be accepted without a cover choice.) School Name: _____ Mascot Choice: _____	# OF BOOKS	UNIT PRICE	ITEM TOTAL
<input type="checkbox"/> BLUEPRINT BIG 8.5"x11"	<input type="checkbox"/> EXPLORE BIG 8.5"x11"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> BUTTONS BIG 8.5"x11"	<input type="checkbox"/> CORK MID 6.625"x9"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> ICONS MID 6.625"x9"	<input type="checkbox"/> ADVENTURE SMALL 5.5"x8.5"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> KALEIDOSCOPE BIG BIG 8.5"x11"	<input type="checkbox"/> ILLUSION SMALL 5.5"x8.5"	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> KALEIDOSCOPE MID MID 6.625"x9"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> KALEIDOSCOPE SMALL SMALL 5.5"x8.5"		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<input type="checkbox"/> Spirit Cover Choice of Spirit Cardstock cover design. School name & mascot in one color. Minimum order 10. Circle cover design below: 1 2 3 4 5 6 7 8 9	<input type="checkbox"/> Small	<input type="checkbox"/> Mid	<input type="checkbox"/> Big	Cover Information (Spirit Cover Upgrade Only) School Name: _____ Mascot Choice: _____ Color Choice: _____	# OF BOOKS	UNIT PRICE	ITEM TOTAL
<input type="checkbox"/> Customized Cardstock (CCS) Front Your full-color artwork printed on laminated cardstock. Minimum order 10.	<input type="checkbox"/> Small	<input type="checkbox"/> Mid	<input type="checkbox"/> Big	School will complete Choices Form to select cover.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CCS/Spirit Back Covers Your full-color artwork printed on laminated cardstock. Minimum order 10. Custom cardstock/Spirit front must be ordered to order a custom cardstock back.	<input type="checkbox"/> Small	<input type="checkbox"/> Mid	<input type="checkbox"/> Big	School will submit own back cover artwork.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> CCS/Spirit Inside Covers Upgrade to include your own full-color artwork on inside covers.	<input type="checkbox"/> Small	<input type="checkbox"/> Mid	<input type="checkbox"/> Big	Only available if the school customizes their back cover. School will submit own inside & back cover artwork.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Plastic Window Choice of pre-printed design; with window for handbook (if purchased) Minimum order 10.	<input type="checkbox"/> Small	<input type="checkbox"/> Mid	<input type="checkbox"/> Big	Design Choice: _____ Order will not be accepted without a cover choice. See Catalog for design choices.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

E. Other Enhancements & Accessories (Minimum order 10)

<input type="checkbox"/> Stickers	<input type="checkbox"/> Small	<input type="checkbox"/> Mid	<input type="checkbox"/> Big	QUANTITY	UNIT PRICE	ITEM TOTAL
<input type="checkbox"/> Cardstock Hall Pass Pages	<input type="checkbox"/> Small	<input type="checkbox"/> Mid	<input type="checkbox"/> Big	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Plastic Pockets	<input type="checkbox"/> Small	<input type="checkbox"/> Mid	<input type="checkbox"/> Big	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> This Week Markers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ORDER TOTAL

Desired Delivery Date ___/___/___	Earliest Delivery Date ___/___/___	Subtotal	15% SHIPPING	TOTAL
Your CSR will contact the school with due dates for their materials.		Add Item Totals for Lines A - E	Hawaii/Alaska 25%	<input type="checkbox"/>
		<input type="checkbox"/> 1.15	HI/AK 1.25	<input type="checkbox"/>

Printed Name:	Signature:	Date:
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